

Fredonia-Mocassin Unified School District #6

P.O. Box 247

221 E Hortt Street

Fredonia, AZ 86022

928-643-7333

Application

for

Classified Employment

Name: _____
Last First Middle

Date: _____

Position desired: _____

An Equal Opportunity Employer

The District does not discriminate on the basis of age, race, color, religion, sex, marital status, handicap, or national origin.

*** Please attach a current professional resume to this application.

CONSENT TO CONDUCT BACKGROUND INVESTIGATION AND RELEASE
FREDONIA-MOCCASIN UNIFIED SCHOOL DISTRICT #6

I, _____, have applied for employment with this School District to work as a(n)_____. I understand that in order for the School District to determine my eligibility, qualifications and suitability for employment, the School District will conduct a background investigation if I am considered for an offer of employment. This investigation may include asking my current and any former employer and educational institution I have attended about my education, training, experience, qualification, job performance, professional conduct and evaluation, as well as confirming my dates of employment or enrollment, position(s) held, reason(s) for leaving employment, whether I could be rehired, reasons for not rehiring (if applicable) and similar information.

I hereby give my consent for any employer or educational institution to release any information requested in connection with this background investigation.

According to the Family Educational Right and Privacy Act, I understand that I have a right so see most education records that are maintained by any educational institution.

I waive ___/do not waive___ (initial only one) my right to see any written reference or other information provided to the School District by any educational institution.

According to the Arizona Revised Statutes Section 23-1361, any employer that provides a written communication to the School District regarding my current or past employment must send me a copy at my last known address. I acknowledge that some employers are unwilling to provide factual written references concerning a current or past employee unless they may do so confidentially, without revealing the references to the employee, and the School District will not consider my application if it cannot complete its background investigation.

I waive ___/ do not waive ___ (initial only one) my right to receive a copy of any written communication furnished to the School District by any employer.

Whether or not I have waived my right to see or to receive copies or written references furnished to the School District by employers or educational institutions, I release, hold harmless and agree not to sue or file any claim of any kind against any current or former employer or educational institution, and any officer or employee of either, that in good faith furnishes written or oral references requested by this School District to complete its background investigation.

A photocopy or facsimile (fax) copy of this form that shows my signature shall be as valid as an original.

DATED this ___ day of _____, 200__.

Applicant

Witness

PERSONAL DATA (Please type or print)

1. Name: _____ SS#: _____

2. Phone: _____

3. Other names by which records may be identified:

4. Permanent Address: (mailing) _____ Present Address: Until? _____

Street _____

Street _____

City, State, Zip _____

City, State, Zip _____

5. When will you be available? _____

6. Present Position: _____

7. Reason for leaving present position: _____

8. EDUCATIONAL PREPARATION:

Name of School	Location	# years attended	Degree
Elementary			
High School			
Undergraduate			
Graduate			

Highest Diploma/Degree earned: _____

9. WORK EXPERIENCE: (List most recent experience first)

Employer	Location	Reason for Leaving	Supervisor/ phone #	Dates

PERSONAL INFORMATION

10. Describe your special abilities or talents.

11. Community and Civic Activities.

12. List any Honors received.

13. List any relatives now employed by Fredonia-Moccasin School District.

14. **PERSONAL REFERENCES:** Give names and complete addresses of three references who are familiar with your personality, character, and work habits. Do not include personal friends or relatives. Choose from your banker, minister, businessmen, former employers, etc.

Name	Official Position	Address	Phone #

21. "Yes" answers in the following four questions will not necessarily result in denial of employment. The District will consider all the circumstances, including the date and nature of events which have led to the actions described below. Your written explanation will assist the District in determining your eligibility and suitability for employment. Attach additional sheets if necessary.

- a) Have you ever been convicted of, admitted committing, or are you awaiting trial for any crime (excluding only minor traffic violations not involving any allegation of drug or alcohol impairment)? You must answer "Yes" even if the matter was later dismissed, deferred or expunged. If you answer "Yes" you must provide dates of the proceedings, the court where the proceeding occurred, a statement of the accusation against you and the final disposition of the case(s).

_____ Yes _____ No Explanation _____

- b) Have you ever been dismissed (fired) from any job or resigned at the request of you employer, or while charges against you or an investigation of your behavior was pending? You must answer "Yes" even if the matter was later resolved with any form of settlement or severance agreement, regardless of its terms. If you answer "Yes" you must provide the date of termination of employment, the name, address and telephone number of the employer(s) and the statement of the alleged reason of termination.

_____ Yes _____ No Explanation _____

- c) Have you ever had any license or certificate of any kind (teaching certificate or otherwise) revoked or suspended, or have you in any way been sanctioned by, or is any charge or complaint now pending against you before any licensing, certification or other regulatory agency or body, public or private? If you answer "Yes" you must provide the dates of proceedings, name, address and telephone number of the agency or body where proceeding took place, a statement of the accusations against you and the final disposition.

_____ Yes _____ No Explanation _____

- d) Are you now being investigated for any alleged misconduct or other alleged grounds for discipline by any licensing, certification or other regulatory body (teacher certification or otherwise) or by your current or any previous employer? If you answer "Yes" you must provide the name, address and telephone number of the employer or licensing body and a statement of the accusations against you.

_____ Yes _____ No Explanation _____

Every answer I have provided on the Application is both complete and truthful. I understand and agree that (1) if any information is omitted from or not filled in on this Application, or if any false information furnished, the District will reject my Application, (2) if any false information is furnished, I will be ineligible for any future consideration for employment and may be subject to criminal prosecution, and (3) if I am employed by the District, I may be dismissed from employment, criminally prosecuted, and if certified, my certificate may be revoked if it is later determined that I have furnished false information on the Application.

Signature _____